Dear Student, welcome to our University!

Just some advices to help you at the beginning of your Italian experience

1. WHERE WE ARE

1.1 How to reach Tor Vergata

Step 1) Your arrival could be through:

- "Leonardo Da Vinci International Airport" also known as "Fiumicino International Airport", is Italy's largest airport, it is only 32 km away from the centre of Rome and you can reach the centre of the city by train, taxi or getting special shuttle transfers.
- "G.B. Pastine Roma Ciampino Airport" is situated in Via Appia Nuova, 15 km from the centre of Rome. It is a short distance from the Rome city ring road (GRA) and offers all the means of transport to get to the capital.

Both airports are connected with the city centre and give you the opportunity to get the metro line you need to reach Tor Vergata University.

Step 2) Subway: Line "A" direction Anagnina and get off at Anagnina Station, from here you can:

Line 20 express to all the Schools. Direction: via Cambellotti (Tor Bella Monaca)

Line 500 to: Mathematical, Physical and Natural Sciences, Medicine and Surgery. Last stop: Tor Vergata Policlinico

Line 506 to: via V. Vanvitelli (Economics)

Line 507: to Grotte Celoni. Other stops: Economics, Medicine and Surgery

Line 046 to: via M. Raimondi. Other stops: Mathematical, Physical and Natural Sciences

1.2 How to reach the International Mobility Student/Erasmus+ Office

The office is located in the Rectorate building in via Cracovia, building D, floor 0, room 002.

1.3 Residence permit (for Extra European Students)

Residence permit is required by law if your stay in Italy is longer than 90 days.

Within 8 days from arrival, all non-Eu citizens who hold a study visa for Italy must apply fora stay permit for study purposes.

The stay permit is issued by the local police station (Questura - Ufficio Stranieri) but according to the most recent regulation application, now it can be delivered to authorized Post Offices.

The Post Officer will identify you; you will then have to pay € 70,46 (paid through postal money transfer - *bollettino postale*) for the issuing of the electronic version of the document and € 30,00 for the service (to be paid directly to the Post officer).

Moreover you should buy a € 16 stamp (*marca da bollo*).

The Post office will leave you a receipt of the Stay permit application. Anyway the stay permit is issued against presentation of:

· Copy of the invitation letter

· Copy of the passport (all pages)

· a document giving evidence of your right to medical care in Italy (go to 1.5 **Health Insurance**).

1.4 How to obtain an Italian Fiscal Code

The Italian Fiscal Code is a personal code that identifies each person within the Italian State. You need it to open a bank account, or to get a cellular phone. To obtain the tax code **we recommend to ask for it at the Italian Embassy at the moment you ask the Visa (faster way!)** or once you are here in Rome you will need to complete a request form and apply to the "Agenzia delle Entrate" with a valid identity document (ex: passport, stay permit, visa). The tax code is usually issued immediately.
The closest office to Tor Vergata is :

AGENZIA DELLE ENTRATE *tel*: 06/231771 *Fax*:06/231774520
Via di Torre Spaccata, 110
email: dp.iiroma.utroma5@agenziaentrate.it
from Monday to Friday : from 8.45 am to 12.45 pm,
Tuesday, Wednesday and Thursday : from 14.15 pm to 15.35 pm.

1.5 How to get health insurance

National health insurance in Italy is managed by the National Health Service (*Servizio Sanitario Nazionale*, SSN).
Registration is handled at a local level by the Local Health Service (*Azienda Sanitaria Locale*, ASL) which issues a social security number and a health card (*Tessera Sanitaria*). This entitles the holder to low or no-cost treatment.
Hospital services are provided free and a 75 percent reduction is given on the cost of outpatient and some dental treatment.
To find a local ASL office go to this web-site and select your region, in this case"Lazio": http://www.salute.gov.it
Home -> Servizio Sanitario Nazionale -> Indirizzi utili -> ASL e Aziende ospedaliere
Important! First aid in all public Hospitals is free of charge for everybody.
WHITE CODE - "Tor Vergata" is pleased to offer a new service, which will allow foreign students to access basic health care free of charge. A clinic will be open on Monday and Thursday afternoons (h. 14-16), on the second floor of the PTV.
https://web.uniroma2.it/module/name/Content/newlang/italiano/action/showpage/navpath/HOM/content_id/52285

1.6 How to open a bank account

If you need to open a bank account you should go to one of the local banks at your choice with the following documents:
• Residence permit;
• Italian Fiscal Code;
• Certificate of university enrolment at Tor Vergata;
• Identity document or passport.

1.7 Accommodation

1.7.1 - The association "Erasmus in Campus" has been established for providing services of accommodation and support for all the international students living in Rome. The association team, composed of ex-Erasmus students, is active from 2005 in order to facilitate the integration of students in the urban and university context, paying attention to get enjoyable and amazing the experience of studying and living abroad.

Since 2008/09 "Erasmus in Campus" is the most important international student association in Rome, currently it is involving 12 Universities of the city.

The association offers several activities such as cultural visits and events, Erasmusparties, concerts, sport events and much more. You can also get the opportunity of applying a part-time or full-time job checking it out in the website. If you are interested, Erasmus in Campus can provide for your accommodation in Campus X offering special discounts and helping you with your booking. For all you need just send an e-mail to the association! They are waiting for you!

Join Erasmus In Campus!

Associazione "Erasmus in Campus"

www.erasmusroma.eu

info@erasmusroma.eu

Tel. 3896310802

Just fill in the form we will send you to register and they will contact you soon!

1.7.2 - The online platform WWW.HOUSINGANYWHERE.COM

Search for rooms, get in touch with locals directly and book your place on our secure platform. All advertisers on Housing Anywhere are verified, which guarantees a safe booking.

You will find extremely helpful the knowledge of the principal points of connection of the public transport of the city.

However, for further information please visit this link:

http://www.atac.roma.it

Emergency numbers

113 Police **115** Fire Department **118** medical emergency (immediate assistance) (free service available 24h)

COST OF LIVING	The minimum costs of living for a student is approximately € 800 per month. This includes food and personal care, housing, books, public transport and free time. **Transports** One way ticket (Local Transport) - 1,50€ Monthly Pass (Regular Price) - 35,00€ Taxi Start (Normal Tariff) - 3,50€ **Housing** Single room 350€- 500€ Bed in a shared room 250€ - 350€ Student House approx.. 400-500€ per month

Getting to and around Tor Vergata

The administrative centre and the Schools are distributed in a mix of urban and natural surroundings. Far from the chaotic movements of the city, Tor Vergata University offers you the opportunity to get your best way to reach the faculties and services nearby.

Central Administration
Via Cracovia, 50
00133 Rome

School of Economics
Via Columbia, 2
00133 Rome

School of Law
Via Cracovia, 50
00133 Rome

Services Available
• LIBRARIES
• READING ROOMS
• COMPUTERS ROOMS
• CAFETERIAS

School of Engineering
Via del Politecnico, 1
00133 Rome

School of Humanities, Arts and Social Sciences
Via Columbia, 1
00133 Rome

School of Medicine and Surgery
Via Montpellier, 1
00133 Rome

Schoolof Science
Via della Ricerca Scientifica, 1
00133 Rome

The International Erasmus+ and ExtraEuropean Students must follow 2 steps to register:

1.on line (pre) registration

after the Nomination by the partner University the students must register on-line (COMPULSORY) at:

http://mobint.uniroma2.it/erasmus/applicationform/

2.On site registration

Once you arrive in Rome (and got your fiscal code) YOU MUST
visit the Erasmus+ Central Office*, to complete your enrollment status. Please bring with you 2 PHOTOS.
The Erasmus+ Central Office* give you the matricula and password to enter online services and some other docs that you have to give to one of the 6 schools Erasmus+ officer that you have been in contact with.
*The office is located in Via Cracovia, 50 building D, floor 0, room 002 receiving hours:
Mon, Wed, Fri (h 9:00-12:00), Wed also (h 14:30-16:00),
incoming@erasmus.uniroma2.it

**The contacts and receiving hours are in attached file.

The structure of the *Italian System of Education*:

Bachelor Degrees 3 years + Master of Science 2 years
High School → → PhD Programs
One-cycle courses (5 or 6 years)
Architecture/Law/Medicine

The *ECTS grading scale*:
is a grading system defined in the European Credit Transfer and Accumulation System (ECTS) framework by the European Commission. The ECTS grading scale has been developed to provide a common measure and facilitate the transfer of students and their grades between European higher education institutions, by allowing national and local grading systems to be interchangeable. Grades are reported on a carefully calibrated and uniform A-to-F scale combined with keywords and short qualitative definitions. Each institution makes its own decision on how to apply the ECTS grading scale to its system. The ECTS grade is indicated alongside the mark awarded by the host institution on the student's transcript of records. The receiving institutions then convert the ECTS grade to their own system.

Credits (CFU) are units that are used to measure the total amount of coursework required from a student. 1 CFU corresponds to 25 hours of work.
An academic year requires a total of 60 CFU. Credits are obtained by passing examinations or through other forms of assessment established by each university.

The **University of Rome Tor Vergata** is a public University, established in 1981 located in the Southeastern of Rome. The aim of Tor Vergata has been to create a "new" university with vast open-air and indoor areas and good students/teacher relations and balance. Tor Vergata is also one of the largest research based institutions in Italy and a well-known international center for research and education. Moreover, the University Hospital is a flagship of the University. It is well equipped with diagnostic and therapeutic vanguard structures and it has become a reference model at the national and international level our community is composed by 39.000 students, 1.335 academics, 980 administrative staff.

Our six Schools offers 112 Degree courses, 31 PhDs and 214 Specialisation Courses, 18 degree courses entirely taught in English.

Academic calendar

1ˢᵗ semester: September/October-January
2ⁿᵈ semester: February/July
School of Law only: November-May
Examination sessions: February - June, July - September

National Holidays:
01 January New Year's Day
06 January Epiphany
March /April Easter, Easter Monday
25 April Liberation Day
01 May Labour Day

02 June Republic Day

29 June St. Peter and Paul's Day – Patrons of the city of Rome

15 August Assumption of the Blessed Virgin Mary

01 November All Saints Day

08 December Immaculate Conception of the Blessed Virgin Mary

24 December Christmas Eve

25 December Christmas Day

26 December St. Stephen's Day

We do suggest arriving in the first part of September to participate to the Welcome Weeks and to have time to find accommodation.

EDUCATION

The University offers a multidisciplinary educational program, which focuses primarily on four areas:

- **Humanities, Social Sciences and Law**
- **Medicine and Healthcare**
- **Science**
- **Engineering**

In recent years, the range of courses has been expanded and diversified with the establishment of new study programs, designed to meet the specific requirements of new social-economic contexts. Moreover, some of our degree courses are partially or entirely taught in English.

Schools

School of Law

http://www.juris.uniroma2.it/

School of Economics

http://www.economia.uniroma2.it

School of Engineering

http://www.ing.uniroma2.it

School of Arts and Philosophy

http://www.lettere.uniroma2.it

School of Medicine and Surgery

http://www.med.uniroma2.it

School of Mathematical, Physical and Natural Sciences

http://www.scienze.uniroma2.it

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 https://twitter.com/unitorvergata

 https://www.linkedin.com/edu/unitorvergata-13905