**ANNEX I**

**CALL FOR APPLICATIONS AND SELECTION PROCEDURE**

*(Please provide one independent and different document for each public call for applications and selection process)*

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| **Home University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Academic year of the mobility: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**    **Cycle or category** (Please indicate (X) the corresponding option/s):   * **Student Mobility for Studies: □** undergraduate (1st cycle) **□** Master (2nd cycle) **□** PhD (3rd cycle)   **Staff mobility: □** Staff for teaching **□** Staff for training |

We hereby confirm that the selection process applied has been fair, transparent and documented and that equal opportunities have been ensured to participants eligible for mobility. The details of the public call and selection are as follows:

**Publication period and call announcement.** *Please provide a copy of the full text of the call and appendix or annex, if any. In case the original document does not include the information below, please provide the following details:*

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| Period: From\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_  Webpage/s:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Other means of publication or dissemination (if any):  **□** Mailing **□** Newsletter **□** Press articles **□** Other \_\_\_(Please indicate other means, if any)  List of documents requested to participants *(Please list them):*  1.  2.  3. |

**SELECTION RESULTS.** *Please attach the selection minutes and a PDF copy of candidates’ applications forms. In case the original document does not include the information below, please provide the following details:*

**Members of the selection committee**

|  |  |  |
| --- | --- | --- |
| No | Full name | Function/Position |
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|  |  |  |
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| Please specify below the following information:  Measurestaken in order to prevent any conflict of interest**.**  Selection criteria applied *(For instance, academic performance of the candidate, preference to students from less advantaged socio-economic backgrounds, motivation, relevant experience, etc). In the case of student mobility, please specify elements considered to ensure participation of students with fewer opportunities/disadvantaged backgrounds.*  Scale or points-based systemused for raking *(For instance: from 0 to 10):*  Mechanismsapplied for verifying the eligibility of participants. |

**List of applications** received and their assessment

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Candidate’s full name** | **Cycle or category**  (undergraduate, master, PhD, teaching or training) | **Status**  (selected, reserve list, not eligible) | **Reason of ineligibility**  **(if applicable)** | **Final score** |
|  |  |  |  |  |  |
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Full name and position of the signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Date Signature and Stamp** (person in charge of International Credit Mobility)