**Erasmus+ Mobility Agreement**

**Staff Mobility For Training[[1]](#endnote-1)**

Planned period of the physical mobility: from *[day/month/year]* to *[day/month/year]*

Duration of physical mobility (days) – excluding travel days: ………………….

If applicable, planned period of the virtual component: from *[day/month/year]* to *[day/month/year]*

**The teaching staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Sex [*M/F/Undefined*] |  | Academic year | 2024/2025 |
| E-mail |  | | |

**The Sending Institution/Enterprise[[4]](#endnote-4)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **UNIVERSITY OF MEDICINE, TIRANA** | | |
| Erasmus code[[5]](#endnote-5)  (if applicable) |  | Faculty/Department |  |
| Address | Rruga e Dibres  nr. 371, Tirana Albania | Country/ Country code[[6]](#endnote-6) | **Albania/AL** |
| Contact person  name and position | Anila Prendi  Director of the Directorate  of Research, Academic  Promotion and Communication | Contact person  e-mail / phone | [anila.prendi@umed.edu.al](mailto:anila.prendi@umed.edu.al)  [erasmus@umed.edu.al](mailto:erasmus@umed.edu.al) |
| Type of enterprise: | Education | Size of enterprise  (if applicable) | <250 employees  >250 employees |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **Pavol Jozef Šafárik University, Kosice, Slovakia** | | |
| Erasmus code  (if applicable) | **SK KOSICE02** | Faculty/Department |  |
| Address | 041 80, Šrobárova  1014/2, 040 01 Košice, Slovakia | Country/ Country code | **SLOVAKIA/SK** |
| Contact person name and position | Mgr. Veronika Petruňová  International Relations and Internationalisation Office | Contact person e-mail / phone | [Veronika.petrunova@upjs.sk](mailto:Veronika.petrunova@upjs.sk)  [zahrodd@upjs.sk](mailto:zahrodd@upjs.sk)  +421 55 234 1679 |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: ………………………………………

|  |
| --- |
| **Overall objectives of the mobility:** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |
| **Activities to be carried out(including the virtual component, if applicable):** |
| **Expected outcomes and impact(e.g. on the professional development of the staff member and on both institutions):** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[7]](#endnote-7)** this document, the staff member, the sending institution and the receivingorganisation confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share theirexperience, in particular its impact on their professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiaryorganisationcommit to the requirements set out in the grant agreement signed between them.

|  |
| --- |
| **The training staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution/enterprise**  Name of the responsible person: Prof. Dr. Alban Dibra  Signature: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person:  Signature: Date: |

1. Adaptations of this template:

   In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types.

   In the case of mobility between HEIs, this agreement must be always signed by the staff member, the sending and the receiving HEI (three signatures in total).

   In the case of outgoing mobility of invited staff from enterprises to teach in a HEI, this agreement must be signed by the participant, the beneficiary HEI; the HEI receiving the staff member and the enterprise they belong to (four signatures in total). An additional space should be added for signature of the beneficiary HEI organising the mobility.

   In the case of incoming mobility of invited staff from enterprises to teach in a HEI, it will be sufficient with the signature of the staff member, the beneficiary HEI and the sending organisation (three signatures in total). [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. Any **enterprise** or, more generally, any public or private organisation active in the labour market or in the fields of education, training and youth. [↑](#endnote-ref-4)
5. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme. [↑](#endnote-ref-5)
6. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-6)
7. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the beneficiary institution (in the case of mobility with third coutnries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme).Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-7)