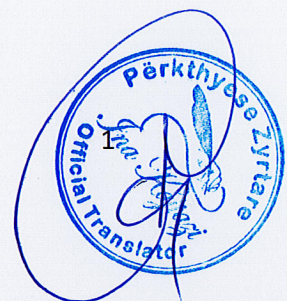


**THE REPUBLIC OF ALBANIA**  
**MINISTRY OF EDUCATION AND SPORTS**  
**UNIVERSITY OF MEDICINE, TIRANA**

**REGULATION**  
**THE PUBLISHING COUNCIL**  
**UNIVERSITY OF MEDICINE, TIRANA**

**Approved on 26.11.2014**

**TIRANA 2014**



# THE REGULATION OF THE PUBLISHING COUNCIL OF THE UNIVERSITY OF MEDICINE, TIRANA

## 1- LEGAL BASE

The Publishing Council of the University of Medicine, Tirana, is constituted based on Article no. 14 of the Law "On the Higher Education of the Republic of Albania", amended, and Article 15 of the UMT Statute.

## 2- Goal

The scientific publishing council of UMT is a collegial body proposed by the Rector and approved by the Academic Senate of UMT. It consists of 7 members, full-time professors of the academic staff who minimally hold the title "Associate Professor". This council operates based on its internal regulation, approved by the Academic Senate. It defines the standards that academic and scientific publications in UMT should meet, in the teaching and education-scientific process.

## 3- Mission

To define the standards and criteria that should be met by the academic publications in UMT, in teaching and scientific activity as follows:

- a- The criteria that should meet the printed subject lectures, original and translated texts and monographs;
- b- Defines the standards and criteria's that should meet the scientific journals and the scientific periodical where scientific articles accepted by UMT, are published. Cooperates with departments, Council of Professors and the Academic Senate of UMT, for the certification level and quality of the scientific publications.
- c- Monitors the functioning of scientific journals and periodicals of the UMT, defines the criteria's that these periodicals should meet, proposes the editorial and scientific council of these periodicals and monitor their activities.
- d- Cooperates with the Board of Ethics regarding the adherence of principles, ethical rules and scientific publications of deontology.

## 4- Composition

- a. The Council of Publications consists of 7 members.
- b. The selection of members is proposed by the Rector of the University of Medicine, Tirana and is approved by the Academic Senate of UMT.
- c. The members have 4 year renewable mandate.



- d. The Publishing Council chooses through voting its president and deputy-president.
- e. The secretariat works along and in support of the Publishing Council, keeping records of meeting sessions and archives. The secretariat consists of the president, vice-president and a secretary appointed by the Rector of the UMT.

#### **5- The Functioning**

- a. The Publishing Council's sessions are not public. A detailed record is held for every meeting from the publishing council's secretariat, which is signed by each participant at the end of each meeting.
- b. The publishing council meets whenever it is necessary, but no less than 6 times per year. It meets upon request of president or deputy-president.
- c. The meeting cannot be conducted without the absolute participation of its members.
- d. The daily agenda is announced to the members at least one week before the meeting.

#### **6- Decision-making modalities**

- a. The consensus is the base principle of the Publishing Council.
- b. When consensus is not reached, then decisions can only be taken through the absolute majority votes of the present members.
- c. The archive is maintained by the Publishing Council's secretariat.
- d. Members of the Publishing Council must exercise their functions in the service of public interest and must be independent, impartial and objective.

#### **7- Duties of the President and Deputy-president**

- a. Has the right to convene the meeting session of the Publishing Council;
- b. Defines the daily agenda;
- c. Organizes the examinations of files;
- d. Represents the Publishing Council in the university bodies, political authorities and third parties;
- e. In absence of the president, the vice-president assumes his duties.

#### **8- Rewards of the Publishing Council members**

The reward of the Publishing Council's members is conducted according to the Academic Senate's relevant decisions.



**9- Approval and modification of the Regulation**

- a. This regulation of Publishing Council is approved in the first meeting with 2/3 of votes;
- b. This regulation can be modified with the initiative of the President, Deputy-president or with 2/3 majority votes of the members present in the Publishing Council.

Approved by the Academic Senate, of the University of Medicine, Tirana, on 26<sup>th</sup> November 2014.

**PRESIDENT OF THE ACADEMIC SENATE**

**ALI REFATLLARI**

(Wet seal, signature)



(ALL PAGES ARE SIGNED)

Handwritten signature in blue ink: *Guadalupe*



A circular official seal in blue ink. The outer ring contains the text "Përkthyes Lyriare" at the top and "Official Translator" at the bottom. The center of the seal features a quill pen and the name "Ana S. S. S." written in a cursive script. A large, overlapping handwritten signature in blue ink is written over the seal.